



Chandler · Arizona
Where Values Make The Difference

New Address/Address Change/ Address Verification Request

This Request should be submitted to ROD@chandleraz.gov; faxed to 480-782-3055; or delivered to 215 E Buffalo Street. Address verification is required for all commercial work (including tenant improvements) and for all new residential construction. A verified address from the City of Chandler is required BEFORE submitting plans for permitting.

Applicant Information:

Name of Applicant: _____
Agency Name: _____
Telephone #: _____ Email: _____
Property Owner (if different than above) _____
Signature of Owner/Agent: _____ (We require a letter of authorization if signed by other than owner)

Property Location:

Street Name and Number (if known): _____
Subdivision Plat Name: _____
Book/Page: _____ Lot #: _____ Block #: _____ Tax Parcel #: _____
Section, Township and Range of subject property (if known): _____
Property Type: Single Family Residence Apartment/Condo Commercial
 Other _____
Multi-family and new commercial space ... # of units _____ #of buildings _____

General Description of Your Location:

Include a copy of the site plan with this application. Please be as descriptive as possible. Include any intersecting streets within 500 feet of the subject property. If this is a new split, include a copy of the recorded deed and the street name the property is being accessed from.

Reason for Address Request:

New Construction Tenant space split/combo Property split (include recorded deed and a copy of the approval letter) Property combo (include copy of signed lot combo form) Existing numbers out of sequence Other (please explain) _____
